

**MAYOR**

*Bonnie McMillan*

**CITY COUNCIL**

*Stephen Reichel*

*Fidel Sapien*

*Michael Schoenberger*

*Jim Pappas*

**CITY ADMINISTRATOR/CITY SECRETARY**

*Deborah L. Loesch, TRMC*

## **CITY COUNCIL AGENDA**

Notice is hereby given of a special meeting of the City Council of Hunters Creek Village, Texas, to be held on **Monday, February 3, 2014 at 6:00 p.m.** in the City Hall at #1 Hunters Creek Place, for the purpose of considering the following agenda items.

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- A. Call to order and the roll of elected and appointed officers will be taken.
- B. Pledge of Allegiance
- C. **REPORTS**
  - 1. City Treasurer - Monthly financial and budget reports for December 2013, 4<sup>th</sup> Quarter 2013 Investment Report.
  - 2. Police Commissioner. Monthly reports, and:
    - a. Discussion and possible action to consider authorizing payment of the invoice for Bailiff Services to Municipal Court for fiscal year 2013 with consideration to approve an ordinance adopting budget amendment #6 to fiscal year budget 2013 appropriating additional funds for those expenses from Restricted Court Security fund.
    - b. Discussion and possible action to consider continuation of the STEP program with the Memorial Villages Police Department for fiscal year 2014.
    - c. Discussion and possible action to consider continuation of payments to MVPD DARE program from Child Safety Fees.
  - 3. Fire Commissioner. Monthly activity reports and facility repair recommendations.
    - a. Discussion and possible action to provide direction to the City's fire commissioners regarding the compensation proposals for the Village Fire Department.
  - 4. City Engineer and Public Works Report.
    - a. Curb and drainage adjustment at 500 block of Saddlewood
    - b. Pavement repairs at Memorial and Greenbay
    - c. Voss Road at Soldiers Creek retaining wall project
    - d. North Hedwig Road improvements proposed by Piney Point Village

- e. Update on Piney Point Village's Soldiers Creek Impact Study & erosion study and report at Soldiers Creek and Memorial Drive outfall.
  - f. Update on traffic signal controllers at Voss Rd/Memorial/Beinhorn intersections
  - g. Flood gauge monitors for Wickline Ravine and Soldiers Creek at Memorial Drive
- 5. City Administrator Report
    - a. Arbor Day 2014
    - b. Las Alamedas property sale
- 6. Building Official Report - Monthly Building Permit Report
  - 7. Mayor and Council Reports and Comments:
    - a. Discussion and possible action to appoint a member to the Board of the Harris-Galveston Subsidence District to represent the Cities of Bunker Hill Village, Hedwig Village, Hilshire Village, Humble, Hunters Creek Village, Piney Point Village, and Spring Valley Village.
    - b. Comments or suggestions for items to include on future agendas.
- D. PUBLIC COMMENTS. *At this time, any person with city-related business may speak to the Council. In compliance with the Texas Open Meetings Act, if a member of the public comments or inquires about a subject that is not specifically identified on the agenda, a member of council or a staff member may only respond by giving a statement of specific factual information or by reciting existing policy. The City Council may not deliberate or vote on the matter.*
- E. CONSENT AGENDA. *The following items are considered routine by the City Council and will be enacted by one motion. There will not be a separate discussion on these items unless a Councilmember requests, in which event, the item will be removed from the general order of business and considered in its normal sequence on the agenda.*
- 1. Approval of the Minutes of the December 10, 2013 meeting.
  - 2. Approval of the Cash Disbursement Journal for December 2013.
  - 3. Approval of Resolution No. 2014-01 designating the Houston Chronicle, THIS WEEK section, as the City's official newspaper for fiscal year 2014.
  - 4. Approval of Resolution No. 2014-02 confirming the City Council's review of the City's Investment Policy and Investment Strategies and concludes that no changes are necessary or advisable.
  - 5. Approval of renewal agreement with Northwest Pest Patrol for mosquito fogging services from March 1, 2014 through October 31, 2014.
- F. REGULAR AGENDA
- 6. Discussion and possible action to review the current capital improvement program.

7. Discussion and possible action to approve a temporary construction access easement for the Voss Road retaining wall repair project.
8. Discussion and possible action to approve an ordinance adopting a budget amendment #1 to fiscal year 2014 budget providing additional funds for purchase of flow station data logger and include an expense line item for bailiff services in the Municipal Court department budget.
9. Discussion and possible action to authorize the purchase and installation of a flow station data logger at Wickline Ravine outfall.
10. Discussion and possible action to approve an ordinance providing for the holding of a general election on May 10, 2014, for the purpose of electing three (3) council members (Position Nos. 1, 2 and 3); and providing details relating to the holding of the election.
11. Discussion and possible action related to *Cause No. 1032432, City of Hunters Creek, Texas v. Fajkus & Company, LLC*, claims for cost of damages to the pavement on Wellesley Drive.

G. EXECUTIVE SESSION. The City Council may convene a public meeting and then recess into executive (closed) session, to discuss any of the items listed on this agenda, if necessary, and if authorized under Chapter 551 of the Texas Government Code. Situations in which a closed executive session may be authorized by law include, without limitation; (1) certain consultations with the City's attorney under §551.071; (2) certain matters involving real estate under §551.072; and (3) certain personnel matters, §551.074.

H. *RECONVENE* into Regular Session and consider action, if any, on items discussed in Executive Session.

Adjourn Open Meeting

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CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of a Meeting was posted on the bulletin board at City Hall, #1 Hunters Creek Place, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: January 29, 2014 at 10:00 a.m. and remained so posted continuously for at least 72 hours before said meeting was convened.

/s/

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DEBORAH L. LOESCH, TRMC  
CITY ADMINISTRATOR/CITY SECRETARY

The City Hall is wheelchair accessible and accessible parking spaces are available. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at 713.465.2150, by fax at 713.465.8357, or by email at [dloesch@cityofhunterscreek.org](mailto:dloesch@cityofhunterscreek.org). Requests should be made at least 48 hours prior to the meeting.